

MINUTES N^o: 122 OF THE CAWSTON PARISH COUNCIL

Meeting Held on Monday 19th September 2016 at Cawston Community Hall, Scholars Drive, Cawston, CV22 7GU

Present:	Cllr. P. Venner (Chair) (PV), Cllr. D. Wilson (Vice Chair) (DW), Cllr. S Bestwick (SB), Cllr. M. Gill (MG), Cllr. M. Murphy (MM), Cllr. M Cool (MC), Cllr. A. Horton (AH), Cllr. M. Emery (ME), Cllr. A. Billingham (AB).
Guests in Attendance:	Michael Stokes (MS), Rugby Borough Council, Peter Butlin (PB), Warwickshire County Council, Philip Seccombe (PS), Police Commissioner, Sgt Paul Farrell (PF), Warwickshire Police
Public in Attendance:	35
Minute Taker in Attendance:	Shona McKeen
Clerk:	Shona McKeen , Cawston Community Hall, Scholars Drive, Rugby, CV22 7GU, Tel: 07449 961505 or Email: clerk@cawstonpc.org

		Action
01	Welcome and Apologies for absence Meeting opened at 7.30pm.	
02	Declaration of Interest as defined by the Code of Conduct for Councillors. No Declarations were received.	
03	Minutes of the Previous Meetings held on 15th August 2016 It was proposed by Cllr Murphy, seconded by Cllr Gill that the minutes of the previous meeting be signed as a true and correct record. All Cllrs in favour of accepting the minutes. The minutes were signed by Cllr Venner.	
04	Report from Warwickshire Police Sgt Paul Farrell in attendance to represent Warwickshire Police and report crime statistics for the area. Report on anti-social behaviour during the past couple of months. Two incidents reported in September and four in August. These numbers appear low but may not accurately reflect the number of incidents. It is important for residents to report all incidents of anti-social behaviour so that proper insight into what's going on can take place. The most effective way of reporting incidents depends on the type of incident; for crimes in progress, offender on scene or life in danger call 999, for non-emergency incidents call 101. People using the 999 or 101 service should ask for an incident number.	
05	Introduction of Potential New Councillors No new Councillors	
06	Warwickshire Police Crime Commissioner Philip Seccombe to address the council and members of the public Commissioner Seccombe provided an introduction and overview on his background and areas of responsibility. A meeting with the Chief Constable will take place this week and concerns voiced during this meeting will be discussed with the Chief Constable which, Commissioner Seccombe hopes, will assist policing in this area.	
07	Parishioner's concerns and feedback A number of attempted break-ins garages and properties has occurred and has been reported. Feedback required	PS
	Reports and sightings of potentially suspicious vehicles roaming the estate number plates have been provided to the police. Feedback required	PS
	Sgt Paul Farrell requested the parishioner's effected should provide him the registration numbers of the	

<p>said vehicles and he will look into it and provide a response.</p>	<p>PF</p>
<p>There is a level of frustration that people are reporting incidents but nothing appears to be happening. There are also a number of incidents reported to the Parish Council and not to the police. Residents must report all incidents to the police, but it is equally important that follow up from the police must be provided to residents.</p>	<p>PS</p>
<p>Youths are gathering on Saturday evenings about 6pm, and are present all evening with incidents occurring between midnight to 4am when very few residents or people are around. Is there any way we can provide a more targeted approach to patrols; rather than patrol during the daytime when youths are in school etc can we have evening patrols around the times mentioned as this is when incidents are more likely to occur, and particularly around the play area? Sgt Farrell advised that offenders take note of regular patrol patterns and that we need more than just patrols to prevent incidents such as the installation of CCTV cameras.</p>	<p>PF/PS</p>
<p>Can the CCTV cameras be re-instated? Mike Stokes will look enquire as to whether there are any of the dome cameras available to use but also advised the residents that as these are out of date now, they may not serve any evidentiary purposes. The residents expressed an interest in using them as a deterrent anyway.</p>	<p>MS</p>
<p>Cllr. Cool advised of an incident whereby a temporary CCTV camera was provided to monitor the property. Is this something that can be moved and used around the estate – perhaps on the major roads? Commissioner Seccombe advised that the UK has more CCTV cameras per head than any other country and that it's quite an expensive operation to have CCTV properly monitored 24/7. A resident enquired as to whether we can have them, but un-monitored and someone can review the footage once recorded. Commissioner Seccombe advised that this can be discussed with the Parish Council.</p>	<p>CPC</p>
<p>Cllr. Stokes advised that incidents of anti-social behaviour that happened over the summer with regards to motorbikes, and youths hanging around the estate have been identified as a priority area of concern during the community forums and that a higher level of police presence to tackle this issues will be discussed during the next community forum.</p>	<p>MS / PS</p>
<p>The PSCO's patrol until shift end at 11pm, but the possibility of later patrols and more resource is being looked in to, but this can only be achieved with police support.</p>	<p>PS</p>
<p>Cllr. Stokes stated that in a further attempt to kerb anti-social behaviour, the hedgerows that RBC is responsible for will be cut to waist height to improve visibility of the park, but reminded residents that the park is for the use of children up to the age of 18 and that children of this age are entitled to be there and that any anti-social behaviour should be dealt with in the correct manner and through the appropriate channels.</p>	<p>PS</p>
<p>Commissioner Seccombe asked what age group are the people that are causing the anti-social behaviour and what criminal activities are they participating in i.e. drug dealing, violence etc as he needs to understand the threats we are facing in order to ascertain the best solution to the issues experienced? The residents advised that they are aged from 16 to mid-twenties, some of which may carry weapons and have been seen running from properties and getting into cars. Commissioner Seccombe advised that the police should be there to deal with this and that it's his job to look at what's behind the problems and how we can improve it. In instances of criminal activity, such as break-ins and violence the police should be deal with this.</p>	<p>PS</p>
<p>A resident enquired if there is anything we can do to work with the youths to find out the problems experienced such as an outreach programme. Cllr. Stokes advised that this is already taking place with the assistance of BEC's youth workers and local programmes.</p>	<p></p>
<p>Can the lights in the play area be left on overnight as they are currently switched off at midnight which makes visibility of the area limited? The arson incidents occurred after the lights have been switched</p>	<p></p>

<p>off and there are concerns that this is contributing to the behaviours experienced on the estate. Cllr. Butlin advised that Warwickshire County Council monitored the stats and feedback from the police since we switched the lights off at 12 o'clock and for the Rugby area there was a 257% reduction in anti-social behaviour, a considerable reduction in crime such as burglaries etc. We've monitored it for several years to the point where we ceased to monitor it because it was costing too much money to do it, but, apart from one area in Warwickshire, everyone has gotten used to it and said that anti-social behaviour has dropped. Whilst it doesn't stop crime completely, there has been a considerable reduction which is the point. Cllr. Stokes advised that not all of the lights go off at midnight. Cllr. Stokes to advise which areas of the estate the midnight lights switch off takes place.</p>	MS
<p>Cllr. Bestwick reported that a number of the street lights are broken and are in need of repair. Cllr. Stokes advised that broken/damaged street lighting should be reported to the council.</p>	
<p>Concerns were raised about speeding, particularly around school time, and the lack of a crossing on Calvestone Road. Chairman Venner advised that the installation of a crossing has been put forward to Warwickshire County Council on many occasions, but has been rejected on the grounds that the traffic patterns on the road do not meet the requirements for a crossing. Residents expressed concerns over safety of children going to school and that there is funding for a crossing on Cawston Grange Drive but not Calvestone. Cllr. Butlin advised that the budget for crossings has been reduced and because it was heavily oversubscribed a new criteria has been set, which is being strictly adhered to due to funding shortages. WCC have twice looked at the one on Calvestone Road and it does not meet criteria. This criterion is also used for independently funded crossings. Cllr. Cool asked if we could put permanent 'Children Crossing' signs up, to which Cllr. Butlin advised that traffic regulations don't allow this, however we can have temporary ones and he will look into it. Cllr. Murphy asked Cllr. Butlin how much a zebra crossing costs. Cllr. Butlin advised that the cheapest zebra crossing costs circa £30,000 a toucan or pelican costs £65,000 - £75,000, in addition running costs total around £700 - £1,000 per annum per toucan crossing, with replacements taking place every 15 years. Chairman Venner asked if Cllr. Butlin can look into a change of speed limit to 20mph on Calvestone, Cawston Grange Drive and Gerard Road. Cllr. Butlin advised that he would look into this. Cllr. Stokes reminded residents of the community speed watch programme that was implemented some years ago, but due to lack of residents wanting to volunteer the programme has lapsed. Cllr. Stokes was happy to facilitate this programme if anyone is interested.</p>	PB PB
<p>Cllr. Stokes advised that the Parish Council are the best mechanism for residents to lobby for things required on the estate such as crossings etc, but these may have cost implications to the precept. Chairman Venner asked that if the residents lobby and we agree to fund a crossing, would we be allowed to install one? Cllr. Stokes advised that we would be.</p>	
<p>A resident addressed Cllrs. Stokes and Butlin as to why we cannot use the money received from the developers and consortium of the estate, what is happening to that money and the Section 106 agreement money signed with the developer and what do you intend to do with the infrastructure money received? Cllr. Stokes advised that the Section 106 money has extended the school to a two form entry and further funds are being received to fund the community hall, several hundred thousand pounds went towards the cost of building the shops, so we have benefited substantially in this community and this is something the local politician have lobbied for many years.</p>	
<p>Chairman Venner has received a complaint from a resident regarding motorbikes. The resident has reported this to the police via SNT on 21st August and provided photographs of the offenders and has received no follow up. Sgt Farrell to look into this and advise Chairman Venner who will follow up with the resident.</p>	PF/PV
<p>It was re-iterated by Commissioner Seccombe, Sgt Farrell and Chairman that all crimes and anti-social behaviour must be reported in order to carry out crime prevention more effectively and focus resources in the correct areas.</p>	

08	<p>Opportunity for Borough and County Councillors to address The Council</p> <p>Mike Stokes wished a big thank you to all residents who participated in the clear up of the play area after the equipment was set on fire and the park vandalised. A meeting with himself and the police took place today regarding this. The suspects are not thought to be from the Cawston estate. The police are making enquiries and dealing with the incident and have assured Cllr. Stokes that the incident is being taken extremely seriously.</p> <p>Peter Butlin advised that they are going through the process of the local plan which should assist with planning applications.</p>	
09	<p>To receive and discuss Working Party reports:</p> <p>a. <u>Finance, Staffing & Admin.</u></p> <p>i) Cllr Bestwick reported the bank balance which included the balance of the savings and current account. Proposed payments for the month of September were presented in the sum of £7,491.02. It was proposed by Cllr Bestwick that all payments be paid, seconded by Cllr. Murphy. All in agreement. Current Debtors value of £225.00 which is to be collected by the Clerk. No transfer required from the Current to the Business Account.</p> <p>ii) The year-end accounts have been submitted to the auditors and we are currently waiting for sign off.</p> <p>iii) The run rate of income is higher than expected for the community hall</p> <p>iv) Cllr. Bestwick requested that Councilors gather feedback from Parishioners regarding the setting of the precept</p> <p>b. <u>Community Hall</u></p> <p>Working Party Feedback</p> <p>i) Update on Charity Application. The CIO application has been submitted to the Charity Commission and is in the approval process. Approval could take up to 12 weeks. The Clerk has advised RBC of the timescales, to which they have provided an extension to the Council Tax (National Non-Domestic Rates) invoice.</p> <p>ii) Bookings are up after the dip with school holidays in August</p> <p>iii) The architects have advised that they will hold sign off of the building as they want to ensure that the heating pump is working correctly and is awaiting assurances from the heat pump company that we still receive the agreed warranty period. We will test the central heating as we haven't had to use the heating during the summer months. We should receive a certificate in the next few weeks.</p> <p>iv) We need to check with RBC that all documentation regarding the building and planning of the community hall has been received so that Section 106 is fulfilled. The Clerk will contact RBC and will liaise with Cllr. Emery.</p> <p>c. <u>Parks and Green Spaces - Grounds Maintenance</u></p> <p>i) Cllr. Horton in conjunction with the working party in the process of defining the Parish Council's areas of responsibilities with regards to parks and open spaces. Cllr. Horton to contact Sean Lawson to ascertain and gather information on our areas of responsibilities, and the grounds maintenance specification.</p> <p>ii) The trees for the community hall will be delivered soon and we require volunteers to assist with the planting. Cllr. Emery will contact Barclays regarding their work in the community programme to see if they can provide volunteers to assist with the planting of the trees and an advert has placed in the Parish newsletter appealing for volunteers.</p>	<p>Clerk</p> <p>All</p> <p>ME</p> <p>Clerk/ME</p> <p>AH</p> <p>ME</p>

10	<p>To hear and consider any received correspondence (including notice of forthcoming external meetings) Correspondence received regarding the anti-social behaviour addressed earlier in the meeting by Chairman Venner.</p>	
11	<p>To consider and discuss any relevant planning notices including a summary of previous month's activity. Application for the Cawston extension site received. A resident has spoken with the planning officer, and there are no grounds to object to this under highways, as it's a non-reserved matter in terms of access. Concerns were raised over the flow of new traffic into Trussell Way and Cawston Grange Drive and will this development slow the adoption process? Can we talk to the developers to ascertain if there is any scope to install road safety measures? Peter Butlin will speak to the developers to carry out a safety audit with regards to the road safety measures. Chairman Venner will contact Rob McGuinn again regarding the adoption process. Any comments to be addressed to the Clerk prior to the end of the month, these will then be submitted in line with the October deadline.</p>	<p>PB/PV Clerk</p>
12	<p>To discuss items requiring the Clerk's attention Clerk to enquire about differing WALC course locations</p>	<p>Clerk</p>
<p>Meeting was closed at 9.45</p> <p>Date and Time of the Next Meeting: The next meeting will be held on Monday 17th October 2016 at 7.30pm in the Cawston Community Hall, Scholars Drive, Cawston.</p>		

Signed:
Chairman

Date: