

MINUTES NO: 128 OF THE CAWSTON PARISH COUNCIL

Meeting Held on Monday 27th February 2017 at Cawston Community Hall, Scholars Drive, Cawston, CV22 7GU

Present:	Chairman Cllr. P Venner (PV), Vice Chair Cllr D Wilson (DW) Cllr. M. Murphy (MM), Cllr M Cool (MC), Cllr A Billingham (AB), Cllr A Horton (AH), Cllr M Gill (MG), Cllr E De Krejl (EDK)
Guests in Attendance:	0
Public in Attendance:	3
Minute Taker in Attendance:	Shona McKee
Clerk:	Shona McKee, Cawston Community Hall, Scholars Drive, Rugby, CV22 7GU Tel: 07449 961505 or Email: clerk@cawstonpc.org

		Action
01	Welcome and Apologies for absence Meeting opened at 7.30pm. Apologies Cllr. Rabone	
02	Declaration of Interest as defined by the Code of Conduct for Councillors. No Declarations were received.	
03	Minutes of the Previous Meeting held on Monday 20th of January 2017 It was proposed by Cllr. Wilson that minutes of the previous meeting be approved, seconded by Cllr. Cool, all agreed. The council approved the minutes.	
04	Report from Warwickshire Police No report received. Clerk to contact PCSO for community feedback and report	Clerk
05	Introduction of potential new councillors No new Councillors	
06	To allow members of the public to address the Council No members of the public addressed the council	
07	Opportunity for Borough and County Councillors to address the Council No Borough & County Councillors present	
08	<p>To receive and discuss Working Party reports:</p> <p>a. Finance, Staffing & Admin.</p> <p>i) Proposed payments for the month of February were presented in the sum of £9,598.58 relating to Cawston Parish Council and for Cawston Community Hall. It was proposed by Cllr Bestwick, seconded by Cllr Venner that the payments are paid.</p> <p>ii) Cllr Bestwick confirmed that the precept applied for will be a 0% increase to householders</p> <p>b. Community Hall</p> <p>i) Working Party Feedback There is a problem with the roller shutter door and the fire escape doors in the main hall. The Chair of the Shadow Trustees and the Hall Facilities Manager are contacting the Architects and suppliers to obtain quotations and solutions to remedy. Chair of Shadow Trustees to obtain quotation for completion of the car park with a survey to take place before this financial year end in March 2017. Concerns raised over the communication between the Parish Council and Shadow Trustees/Hall Committee. The Parish Council agreed that communication between all parties needs to be improved. The Trustees will provide the minutes of their meetings to the Parish</p>	<p>Clerk</p> <p>ME/SG</p> <p>ME</p> <p>Trustees</p>

	<p>Council and summary notes from the Parish Council meetings will be issued to the Trustees. Cllr. Wilson proposed to extend the Facilities Management contract for a further 3 month period. Seconded by Cllr. Horton, all Councillors approved. The solar panel data has been submitted to EON on 22/02/17. The FM to follow up.</p> <p>ii) CIO The application process is underway. Trustees are in the process of obtaining independent legal advice as required. Cllr. Horton to provide an example lease agreement for review.</p> <p>c. <u>Parks and Open Spaces</u></p> <p>i) Working Party Feedback Cllr. Horton attended a Grants Presentation by RBC. There are a number of grants that could be of interest to the community that could provide a focus for the youth i.e. football pitch, events at the community hall, arboretum walk etc. Cllr. Horton will contact local schools to gauge what would be of interest. Cllr. Horton has proposed that a collection point for the Food Bank be installed at the hall and will put forward to the hall committee. No news received from RBC as to the repairs to the trampolines. Clerk to contact RBC for an update on this issue and also regular play equipment maintenance and when this takes place.</p> <p>d. <u>Website & Communications</u> Cllr. Billingham advised that issues with email changeover were experienced and that the email system was out of action for circa 7 days. All issues have now been resolved. The 'Contact Us' link will now be sent to the Clerk.</p>	<p>SG</p> <p>AH</p> <p>AH</p> <p>AH</p> <p>Clerk</p>
09	<p>To hear and consider any received correspondence (including notice of forthcoming external meetings) Correspondence received from a resident regarding anti-social behaviour experienced. The Council will publish the Community Support information provided by Rugby Police in the next issue of the newsletter advising residents what to do in the event of anti-social behaviour and crime. This information is also available on the website and social media page.</p>	PV
10	<p>To consider and discuss any relevant planning notices including a summary of previous month's activity. Plan submitted for the installation of 2 electric substations at the Cawston Extension site. Planning ref: R17/0230. Plans and documents are available to view at: www.planningportal.rugby.gov.uk/fulldetail.asp?AltRef=R17/0230. Consultation responses should be sent to Karen.McCulloch@rugby.gov.uk by 9th March 2017.</p>	ALL/Clerk
11	<p>To discuss items requiring the Clerk's attention Covered in the above. Parish newsletter articles to be submitted to the Chairman by 18th March for delivery on 25th March.</p>	Clerk
<p>Meeting was closed at 21:45 Date and Time of the Next Meeting: The next meeting will be held on Monday 20th March 2017 at 7.30pm in the Cawston Community Hall, Scholars Drive, Cawston.</p>		

Signed:
Chairman

Date: