

# MINUTES NO: 129 OF THE CAWSTON PARISH COUNCIL

## Meeting Held on Monday 20<sup>th</sup> March 2017 at Cawston Community Hall, Scholars Drive, Cawston, CV22 7GU

<b>Present:</b>	Chairman Cllr. P Venner (PV), Vice Chair Cllr D Wilson (DW) Cllr. M. Murphy (MM), Cllr M Cool (MC), Cllr A Billingham (AB), Cllr A Horton (AH), Cllr M Gill (MG), Cllr E De Kreij (EDK)
<b>Guests in Attendance:</b>	3
<b>Public in Attendance:</b>	1
<b>Minute Taker in Attendance:</b>	Shona McKee
<b>Clerk:</b>	Shona McKee, Cawston Community Hall, Scholars Drive, Rugby, CV22 7GU Tel: 07449 961505 or Email: <a href="mailto:clerk@cawstonpc.org">clerk@cawstonpc.org</a>

		Action																																											
01	<b>Welcome and Apologies for absence</b> Meeting opened at 7.30pm. Apologies Cllr. Murphy, Cllr. De Kreij, Cllr. Rabone. Cllr. Cool arrived at 7.34 .																																												
02	<b>Declaration of Interest as defined by the Code of Conduct for Councillors.</b> No Declarations were received.																																												
03	<b>Minutes of the Previous Meeting held on Monday 27<sup>th</sup> of February 2017</b> It was proposed by Cllr. Venner that minutes of the previous meeting be approved, seconded by Cllr. Gill. The council approved the minutes.																																												
04	<p><b>Report from Warwickshire Police</b> Cllr. Stokes advised that we have one of the lowest crime rates in Warwickshire.</p> <p>Statistics received from Warwickshire police as follows:</p> <table border="1"> <thead> <tr> <th rowspan="2">Category</th> <th colspan="3">No of Incidents in Period</th> </tr> <tr> <th>December 2016</th> <th>January 2017</th> <th>February 2017</th> </tr> </thead> <tbody> <tr> <td>Anti-Social Behaviour</td> <td>10</td> <td>7</td> <td>6</td> </tr> <tr> <td>Burglary Dwelling</td> <td>1</td> <td></td> <td>1</td> </tr> <tr> <td>Burglary Other (garages/sheds)</td> <td>3</td> <td></td> <td></td> </tr> <tr> <td>Fire/Arson</td> <td>2</td> <td></td> <td></td> </tr> <tr> <td>Theft from Motor Vehicle</td> <td>3</td> <td>1</td> <td></td> </tr> <tr> <td>Theft from Shop</td> <td>1</td> <td></td> <td></td> </tr> <tr> <td>Theft/Damage</td> <td></td> <td>2</td> <td></td> </tr> <tr> <td>Theft/Damage Property or Vehicle</td> <td></td> <td></td> <td>6</td> </tr> <tr> <td>Violence</td> <td></td> <td></td> <td>1</td> </tr> </tbody> </table>	Category	No of Incidents in Period			December 2016	January 2017	February 2017	Anti-Social Behaviour	10	7	6	Burglary Dwelling	1		1	Burglary Other (garages/sheds)	3			Fire/Arson	2			Theft from Motor Vehicle	3	1		Theft from Shop	1			Theft/Damage		2		Theft/Damage Property or Vehicle			6	Violence			1	
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05	<b>To allow members of the public to address the Council</b> No members of the public addressed the council																																												
06	<b>Opportunity for Borough and County Councillors to address the Council</b>																																												

**Cllr. Mike Stokes (RBC) addressed the Council:**

- **Incident Reporting:**

Cllr. Stokes advised that the Police are concerned over 'fake' news reports being posted to the local group without being vetted or fact checked prior to posting. As a result RBC have created an official Rugby Borough Council account. The police have access to these groups and incidents posted to the RBC page are confirmed with the police. Cllr. Stokes re-iterated that there is no crime wave in Cawston and that if you witness a crime or are the victim of a crime this should be reported to the police. Cllr stokes said "Please do not report incidents if you have not witnessed a crime or been the victim of a crime".

- **Dog Bins/Litter Bins in Parks and Open Spaces:**

There has been no change to the collections of litter and dog bins. Where there is a need, RBC will empty more often. If the bin is overflowing please contact RBC who will empty within 24 hours. Residents should be advised anyone leaving litter/dog mess on the ground by the bin will be issued with a ticket for littering.

- **Green Bins:**

RBC have received less than 20 official complaints regarding the green bin changes. 9,000 have signed up to the scheme to date.

Cllr. Stokes will email the green bin article recently published by RBC to Cllr. Venner for inclusion in the Parish Newsletter.

MS

**Cllr. Peter Butlin (WCC) addressed the Council:**

- **Budget:**

County has received an overall budget increase of 1%. A proportion of which has been allocated to Adult Social Care equating to £20m over 3 years, with £8m being received in year 1.

- **Roadworks on the B4642 Coventry Road, Cawston Roundabout:**

Cllr. Butlin read a statement from the Lead Project Engineer at WCC:

- *"As you may be aware, **Warwickshire** County Council (WCC) is currently undertaking highway improvement works on the B4642 Coventry Road, Cawston roundabout, Rugby.*

*The requirement for the changes to the road layout at the Cawston roundabout arose from a planning condition in respect of the development of up to 250 dwellings by Bellway Homes. Once planning consent has been given by Rugby Borough Council, WCC was approached by the Developer who needed to fulfil the relevant condition by entering into a Section 278 Highway Agreement with WCC.*

*There has been delay to the completion of the scheme on site. These works were originally planned to be completed in January 2017. Unfortunately, the Contractor has uncovered uncharted utility services which required appropriate permissions from their owners before removal or alteration. The removal / alteration works of these uncharted Statutory Undertakers services have now been completed allowing the main construction works to continue with a revised planned completion date of April 2017.*

	<p><i>Unfortunately, some disruption will be unavoidable, however efforts will be made to keep delays to a minimum. As far as possible the works have been planned to be carried out at weekends including off-peak hours to mitigate the delay caused by the uncharted services. Also due to the high volumes of traffic during the daytime along this busy stretch of road, and in order to ensure delays are kept to a minimum, the resurfacing works will be carried out at night-time under road closure between the hours of 7:00pm and 06:00am when traffic has subsided. The night work will be carried out by our Principal Contractor, Jackson Civil Engineering from Monday 3rd April 2017 to Saturday 8th April 2017.</i></p> <p><i>It is anticipated that these resurfacing activities will vary each night, however, our Contractor will only be permitted to work between the hours of 7:00pm and 06:00am.</i></p> <p><i>I would like to apologise on behalf of WCC for the disruption and regret any inconvenience that may be caused by these works. We will endeavour to carry out the works as speedily as possible and will continue to work with our Contractor - Jackson Civil Engineering to keep delays to a minimum.”</i></p> <p>Cllr. Venner requested a copy of the statement to be emailed to him for inclusion in the Parish Newsletter.</p> <ul style="list-style-type: none"> <li>● <b>Adoption:</b></li> </ul> <p>Cllr. Butlin to provide an update to Cllr. Venner regarding the road adoption</p> <ul style="list-style-type: none"> <li>● <b>Litter on Relief Road:</b></li> </ul> <p>Cllr. Wilson asked Cllr. Butlin to arrange a litter pick for the relief road from Potsford Dam to The Cement Works which he agreed to sort</p>	<p>PB</p> <p>PB</p> <p>PB</p>
<p>07</p>	<p><b>To Allow Guests to address the Council</b></p> <p>Alison Orr, a representative of Community and Voluntary Action (CAVA) provided information relating to the services CAVA can and does provide to Rugby and the local communities within.</p> <p>CAVA provides guidance and support to voluntary groups in the Rugby and surrounding areas. They can assist with promoting awareness of events and activities within local communities, grant applications and funding sources for Community activities. Further information on the services CAVA provide, including details regarding their Connect Well scheme, can be found at: <a href="http://www.wcava.org.uk">www.wcava.org.uk</a>.</p>	
<p>08</p>	<p><b>To receive and discuss Working Party reports:</b></p> <p><b>a. Finance, Staffing &amp; Admin.</b></p> <p>i) <b>Payments:</b> Proposed payments for the month of March were presented in the sum of £1,503.70 relating to Cawston Parish Council and for Cawston Community Hall. It was proposed by Cllr Bestwick, seconded by Cllr Venner that the payments are paid.</p> <p>ii) <b>Debtors:</b> Cllr Bestwick proposed that a debtor in the amount of £45.00, for advertising services in the Parish Newsletter by Stuart of Warwick, be written off as the debt has been outstanding for a significant period despite numerous requests for payment. Cllr. Horton seconded, all approved.</p> <p>iii) <b>Creditors:</b> Cllr. Bestwick proposed that the Community Hall 2016/17 Council Tax (NNDR) invoice, total value £11,058.25 should be paid as the CIO application process has taken longer than anticipated. Cllr. Venner seconded. Approved by all Councillors. Payment to be added to schedule.</p> <p><b>b. Community Hall</b></p> <p>i) <b>Working Party Feedback</b></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Chair Trustees</p>

	<p>There is a problem with the roller shutter door and the fire escape doors in the main hall. The Chair of the Shadow Trustees and the Hall Facilities Manager are contacting the Architects and suppliers to obtain quotations and solutions to remedy. Chair of Shadow Trustees to obtain quotation for completion of the car park with a survey to take place before this financial year end in March 2017.</p> <p><b>c. <u>Parks and Open Spaces</u></b></p> <p><b>i) <u>Working Party Feedback</u></b> Cllr. Horton and Cllr. De Kreij met with local grounds maintenance supplier, Mark Cox and agreed a schedule of works for weeding and planter maintenance on the estate. The service will commence in April (weather permitting) and will be carried out on a quarterly basis. A request for the maintenance schedule of the park play equipment was made to RBC. Colin Horton of RBC has advised "Please refer any residents to contact <a href="mailto:talkinthepark@rugby.gov.uk">talkinthepark@rugby.gov.uk</a> with any queries". Cllr. Stokes advised that maintenance and upkeep of the play equipment is carried out 3 times per week. Email received from Tomas Parker at RBC regarding the Youth &amp; Play Grants 2017/18. Cllr. Horton is considering potential grant funding to utilise under used areas on the estate with a view to providing more youth activities in the area. Cllr. Horton to contact RBC for further details on the grants available and will also contact local schools/youth groups to gauge levels of interest.</p>	<p><b>/FM Chair of Trustees</b></p> <p><b>AH</b></p>
<b>09</b>	<p><b>To hear and consider any received correspondence (including notice of forthcoming external meetings)</b> Email received from Tomas Parker at RBC regarding Youth &amp; Play Grants (mentioned above)</p>	
<b>10</b>	<p><b>To consider and discuss any relevant planning notices including a summary of previous month's activity.</b> Plan submitted for the installation of an electric substations at the Cawston Extension site. Planning ref: R17/0277. Plans and documents are available to view at: <a href="http://www.planningportal.rugby.gov.uk/fulldetail.asp?AltRef=R17/0277">www.planningportal.rugby.gov.uk/fulldetail.asp?AltRef=R17/0277</a>. Consultation responses should be sent to <a href="mailto:Chris.Kingham@rugby.gov.uk">Chris.Kingham@rugby.gov.uk</a> by 30<sup>th</sup> March 2017.</p>	<b>ALL/Clerk</b>
<b>11</b>	<p><b>To discuss April Meeting Date</b> The April Parish Council meeting will now take place on the 4<sup>th</sup> Monday due to Bank Holidays. Clerk will advise all parties concerned of date change.</p>	<b>Clerk</b>
<b>12</b>	<p><b>To discuss items requiring the Clerk's attention</b> No items requiring the Clerk's attention</p>	
<p>Meeting was closed at 21:04 <b>Date and Time of the Next Meeting:</b> The next meeting will be held on Monday 24<sup>th</sup> April 2017 at 7.30pm at Cawston Community Hall, Scholars Drive, Cawston.</p>		

Signed: .....  
Chairman

Date: .....