

MINUTES 134 OF MEETING OF CAWSTON PARISH COUNCIL

Meeting Held on Tuesday 19th September 2017
at Cawston Community Hall,
Scholars Drive, Cawston, CV22 7GU

Present:	Chair Cllr S Bestwick (SB), Vice Chair Cllr A Horton (AH), Cllr D Wilson (DW), Cllr M Gill (MG), Cllr E De Kreij (EDK), Cllr M Bryant (MB), Cllr. M Cool (MC), Cllr. A Billingham
Guests in Attendance:	0
Public in Attendance:	0
Minute Taker in Attendance:	Shona McKee
Clerk:	Shona McKee, Cawston Community Hall, Scholars Drive, Rugby, CV22 7GU Tel: 07449 961505 or Email: clerk@cawstonpc.org

		Action
0 1	Apologies for Absence Cllrs Stokes, Butlin and Williams (Borough and County Councillors).	
0 2	Declaration of Interest as defined by the Code of Conduct for Councillors. No Declarations were received.	
0 3	Minutes of the Previous Meeting held on Tuesday 18th July 2017. It was proposed by Cllr. Horton that minutes of the previous meeting be approved, seconded by Cllr. Gill. The Council approved the minutes. Signed copy to be passed to the clerk.	
0 4	Report from Warwickshire Police Crime statistics for the period 1 st September to 17 th September 1 damage (to a window) 1 Damage to a vehicle 6 ASB 1 Missing person report 3 calls regarding suspicious people 1 theft from a shop 1 concern (regarding an animal) 1 RTC 1 Theft from a vehicle Clerk to request stats from July to end of September.	Clerk
0 5	To allow members of the public to address the Council No members of the public present	
0 6	Opportunity for Borough and County Councillors to address the Council None present	
0 7	To receive and discuss Working Party reports: a. <u>Community Hall</u> i) Working Party Feedback	

	<p>ii) Facilities Management Expression of Interest -Tender Decision</p> <p>The Facilities Management tender responses have been received and evaluated. The Hall Bookings and Facilities Management has been awarded to Val Moody and commenced on 4th September. The cleaning service was awarded to Goldcrest, which took place outside of the tender process as no tender responses were received with regards to the cleaning.</p> <p>b. Finance, Staffing & Admin.</p> <p>i) Payments: Proposed payments for the month of July were presented in the sum of £2,675.67 relating to Cawston Parish Council and for Cawston Community Hall. It was proposed by Cllr Bestwick, seconded by Cllr Horton that the CPC and CCH payments are paid.</p> <p>ii) Section 106: Rugby Borough Council have contacted Cawston Parish Council to advise the Parish Council to claim money for the Section 106 payment. The monies have been requested and received.</p> <p>iii) PWLB: Cllr. Bestwick proposed to make an early repayment of a loan for the build of CCH. Cllr. Horton seconded and all Councillors approved. Cllr Wilson and the Clerk to liaise with regards to a settlement figure and repayment arrangements after the October payment has been made.</p> <p>iv) Precept Application & Budget: the budget meeting will take place on 17th October after the CPC meeting. The CPC meeting will start at the earlier time of 7pm to accommodate the budget process.</p> <p>v) Councillor Training: A training course provided by Bill Robinson is being arranged for Councillors. Councillors to send availability to the Clerk who will make the necessary arrangements.</p> <p>c. Parks and Open Spaces</p> <p>No response received from Cllr. Williams with regards to the land adjacent to CCH. The Clerk to forward email to Cllr Stokes who will follow up. Complaints received regarding glass in the sandpit. CCTV has been considered but previous advice from Police is that it may not assist as the quality is poor. Weeding on the estate is continuing by Mark Cox</p> <p>d. Communications</p> <p>i) Newsletter: Cllr Gill now manages the Newsletter and will produce timetables for deadlines. The advertising charges have been agreed at £30 per advert and an article regarding this will be published in the November newsletter.</p> <p>e. Consortium</p> <p>i) No responses received regarding Cllrs Bryant and Horton's enquiries as to the plans for the land adjacent to CCH and the planting on the roundabouts.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>MG</p>
08	<p>To hear and consider any received correspondence (including notice of forthcoming external meetings) Correspondence received from a resident regarding weeding on the estate. Cllr Bestwick has written to the resident. Two complaints received regarding anti-social behaviour. The Parish Council would like to remind residents that we cannot action anonymous requests and all instances anti-social behaviour should be reported to the police on 101.</p>	
09	<p>To consider and discuss any relevant planning notices including a summary of previous month's activity. Two planning notices received regarding the rebuilding of the fire damaged houses on Oatland Drive. Planning references are: R17/1460 & R17/1447</p>	
10	<p>To discuss items requiring the Clerk's attention</p>	

1	Action Log	
1	All items listed last month are closed. There a number of actions to now take forwards.	
Meeting was closed at 21:12 Date and Time of the Next Meeting: Tuesday 17 th October 2017 at 7:00pm. To be held at Cawston Community Hall, Scholars Drive, Cawston		

Signed:
Chairperson

Date: