

MINUTES 140 OF MEETING OF CAWSTON PARISH COUNCIL

Meeting Held on Tuesday 20th March 2018
at Cawston Community Hall,
Scholars Drive, Cawston, CV22 7GU

Present:	Chair Cllr S Bestwick (SB), Cllr Horton (AH) Cllr D Wilson (DW), Cllr. E De Kreij (EDK), Cllr M Gill (MG), Cllr M Bryant (MB), Cllr W Pimlett (WP)
Guests in Attendance:	1
Public in Attendance:	0
Minute Taker in Attendance:	Cllr Horton
Clerk:	Shona McKee, Cawston Community Hall, Scholars Drive, Rugby, CV22 7GU Tel: 07449 961505 or Email: clerk@cawstonpc.org

		Action
0 1	Apologies for Absence Apologies were received and accepted from , Borough & County Cllr Peter Butlin. Clerk Sick	
0 2	Declaration of Interest as defined by the Code of Conduct for Councillors. No Declarations were received.	
0 3	Minutes of the Previous Meeting held on Tuesday 27th February 2018. It was proposed by Cllr. Horton that minutes of the previous meeting be approved, seconded by Cllr. Gill. The Council unanimously approved the minutes. Cllr Bestwick signed a copy of the minutes and she retained a copy for council records.	
0 4	Co-option of new Councillors Mr Will Pimlett was co opted on to Cawston Parish Council	
0 5	To allow members of the public to address the Council There were no members of the public present.	
0 6	Opportunity for Borough and County Councillors to address the Council Cllrs Stokes was in attendance and the provision of litter & gritting bins was discussed with Cllr Horton going to diarise for later this year to look to organise grit bins for next winter	AH
0 7	Community Forum held on 5th March <ul style="list-style-type: none"> • Cllr De Kreij advised the meeting was very positive and that the notes from the forum were going to be published online with Cllr Bryant looking to load online • Cllr Bestwick thanked everybody for their hard work • Cllr Stokes commented that the forum went well with good interaction with the local parishioners who attended 	
0 8	Report from Warwickshire Police No representative from the police was attendance but PC Young attended the forum which was well received	
0 9	To receive and discuss Working Party reports: <p>a. <u>Community Hall</u></p> <p>i) Working Party Feedback</p> <ul style="list-style-type: none"> • The management committee are looking to put in place an annual maintenance schedule • .The hall temperature is being monitored as the hall seems quite hot <p>b. <u>Finance, Staffing & Admin.</u></p> <ul style="list-style-type: none"> • Cllr Bestwick thanked Cllr Wilson for her help in reconciling the accounts • Total payments of £902.60 for Council expenses and £18475.83 (including loan repayment) were 	

	<p>proposed for payment. This was proposed by Cllr Wilson presented the payments for the month and they were duly approved (see attached Finance Report). This motion was proposed by Cllr Wilson, seconded by Cllr Horton and carried unanimously. Thanks were expressed to Cllrs Wilson & Bestwick for their hard work</p> <p>c. <u>Parks and Open Spaces</u></p> <ul style="list-style-type: none"> • Cllr De Krejij reported that he continued to monitor the parks and open spaces in the Parish • The noticeboards are now more up to date and Cllr Plimlott agreed to update the noticeboard on Coventry Road • Cllr Bryant is updating the local map in terms of adopted and unadopted roads and plans to make it available online • The residents litter picking is due to re start and the council advised Cllr De Krejij to let them know if any equipment was needed • Cllr Horton advised that the groundsman is due to start on the weeding of the estate, as last year this month <p>d. <u>Communications</u></p> <p>i) GDPR</p> <ul style="list-style-type: none"> • The council have received an update on GDPR from Walc and Cllr Bryant is going to review the requirements ahead of the next meeting <p>Thank you</p> <ul style="list-style-type: none"> • Cllr Gill is standing down from the council and was thanked for her help with the production of the quarterly parish magazine and her work in support the council over the last couple of years. Cllr Plimlott agreed to take over the management of the parish magazine going forward and was going to liaise with Cllr Gill regarding a handover <p>ii) Social Media: The forum was advertised on social media and the council agreed this is being update more frequently then previously</p> <p>e. <u>Consortium</u></p> <p>i) The results of the forum were discussed, and the Consortium have offered to meet the council to discuss how both parties can work better going forward. This was going to be organised by Cllr Horton</p>	DKE
		WP
		AH
10	<p>To hear and discuss any correspondence received</p> <ul style="list-style-type: none"> • Cllr Bestwick advised of correspondence regarding the potential for extra litter bins which is subject to adoption and Cllr De Krejij is going to follow up with RBC following recent discussions on this topic • A request has been made by The Warwickshire Federation of Women's Institute to plant an Oak Tree locally to celebrate their 100-year anniversary. This is going to be discussed with RBC and no objections were raised and will form part of the above discussions • Provision of grit bins was a topic raised with the council diarising for later in the year to look to what can be in place for next winter 	EDK
11	<p>Planning Applications and Decisions</p> <ul style="list-style-type: none"> • There were no applications to report. 	
12	<p>To discuss items requiring the Clerk's attention</p> <ul style="list-style-type: none"> • It has been suggested that a Locum Clerk be employed to cover the current Clerk's absence. 	
13	<p>Action Log</p> <p>To be reviewed ahead of the next meeting</p>	SB
<p>Meeting was closed at 21:05</p> <p>Date and Time of the Next Meeting:</p> <p>Tuesday 17th April 2018 at 7:30pm. To be held at Cawston Community Hall, Scholars Drive, Cawston</p>		

Signed:
Chairperson

Date: