

MINUTES 143 OF MEETING OF CAWSTON PARISH COUNCIL

Meeting Held on Tuesday 19th June 2018
at Cawston Community Hall,
Scholars Drive, Cawston, CV22 7GU

Present:	Cllr Horton (Chair of meeting AH), Cllr D Wilson (DW), Cllr M Bryant (MB), Cllr W Pimlett (WP), Cllr E de Kreij (EK)
Guests in Attendance:	RBC Cllr M Stokes, County Cllr P Butlin, PC Young
Public in Attendance:	1
Minute Taker in Attendance:	Lindsay Foster
Clerk:	We are temporarily without a regular clerk. Email: clerk@cawstonpc.org

No	Agenda Item	Action
01	Apologies for Absence Apologies were received and accepted from Chair Cllr Bestwick and RBC Cllr D Keeling	
02	Declaration of Interest as defined by the Code of Conduct for Councillors. No Declarations were received.	
03	Minutes of the Previous Meeting held on Tuesday 15th May 2018. It was proposed by Cllr. Horton that minutes of the previous meeting be approved, seconded by Cllr. M Bryant. The Council unanimously approved the minutes. Cllr Horton signed a copy of the minutes and retained a copy for council records.	
04	To allow members of the public to address the Council Cllr M Stokes would like to know when declarations of interest would be available to view. Cllr D Wilson confirmed all would be completed within the following week and uploaded to website.	
05	Opportunity for Borough and County Councillors to address the Council Cllr M Stokes stated that the vandalism in the area is being investigated by the police. Reiterated the need to report all incidences to police on 101. Cllr M Stokes confirmed that RBC is following their regular grass cutting schedule. The PC can consider cutting and clearance of certain areas in the parish. Cllr P Butlin stated that the adoption of the roads is being discussed by the developers with WCC. Cllr P Butlin confirmed the positioning of the Bus stop on Calvestone Road is being investigated.	
06	Update from Warwickshire Police PC Young stated there had been 25 reported incidents in the last month. PC Young stated that Warwickshire Police website is being updated. This will allow residents to vote for their priorities online. Cllr Horton stated it would be helpful for PC young to contact details to allow incidents to be reported with images.	
07	Working Party Reports a. Community Hall No feedback, meeting postponed.	

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	<p>b. Finance Staffing and Administration</p> <p>i. It was agreed unanimously to print the newsletter within a shorter timeframe for an extra £70. Proposed by Cllr Horton, seconded by Cllr Wilson and agreed by all present.</p> <p>ii. The recommended payments to creditors were proposed by Cllr Wilson and seconded by Cllr Bryant.</p> <p>iii. Advertise the role of clerk/RFO in magazine. Advert has been placed with WALC. The closing date is July 9th. Office to be organised.</p> <p>v.</p> <p>The acceptable internet use policy, Equal opportunities and diversity policy, handling complaints policy and grievance policy and procedures were proposed to be accepted by Cllr Horton seconded by Cllr Pimlett and agreed by all present. The standing orders were proposed by Cllr Horton seconded by Cllr Pimlett and agreed by All present. The Financial Regulations were proposed by Cllr Horton, seconded by Cllr M Bryant and Agreed by all present. The risk assessments were proposed by Cllr Horton, seconded by Cllr Bryant and agreed by all present. Publication scheme to be reviewed and discussed at Parish Council Meeting in July.</p> <p>c. Parks and open spaces</p> <p>i. Cllr de Kreij as suggested that the litter picking groups should recommence on Sundays, weather permitting. The team would like to request the purchase of 10 bin bag hoops at an approximate cost of £79.90. This was approved unanimously by the council. Cllr Stokes said that RBC would collect the full bags from outside the hall for free. PC Young stated that he would like to be informed of locations of gas canisters in the area. Cllr D Keeling helped with litter pick.</p> <p>ii. The football posts on the public open space need to be moved and the council is in discussion with RBC to agree the details.</p> <p>iii. A tree in the arboretum has died it is agreed that this should be replaced.</p> <p>iv. The team working on the Cawston Greenway has requested that a map or information board be placed on the route. It was suggested that more online maps and information would be a better solution to assist those wanting to know more about the Greenway.</p> <p>d. Communications All Policies to be uploaded to website</p> <p>e. Consortium.</p> <p>i. Cllr Horton has met with Rob McGuinn regarding the road adoption. He reported to the council that the legal issue with the sewers has now been resolved and the consortium intend to complete the initial adoption process for the arterial roads by the end of the year. It should be noted that once this is complete there is a maintenance period of a year after this before the adoption can be finalised.</p> <p>ii. The consortium has stated that the unused land by the shops is most likely to be used for additional housing.</p>	<p>MB</p>
07	<p>To hear and discuss any correspondence received</p> <ul style="list-style-type: none"> • Bouncy castle request forwarded to RBC 	

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	<ul style="list-style-type: none"> • Food festival • Posters for noticeboard distributed 	
08	Planning Applications and Decisions <ul style="list-style-type: none"> • R17/1764 Land at Brickyard Cottage • R18/0994 11 Blundell Close 	
09 09	To discuss items requiring the Clerk's attention <ul style="list-style-type: none"> • Tricia Knowles to apply for County Councillors Grant • Lindsay Foster to provide rules for publishing minutes • CIL Survey Cllr Horton to reply 	
10	Action Log To be reviewed ahead of the next meeting	SB
Meeting was closed at 20.55 Date and Time of the Next Meeting: Tuesday 17 th July 2018 at 7:30pm. To be held at Cawston Community Hall, Scholars Drive, Cawston		

Signed:
Chairperson

Date: