

MINUTES 147 OF MEETING OF CAWSTON PARISH COUNCIL

Meeting Held on Tuesday 20th November 2018
at Cawston Community Hall,
Scholars Drive, Cawston, CV22 7GU

Present:	Chair Cllr. S Bestwick (SB), Deputy Chair Cllr. A Horton (AH), Cllr. D Wilson (DW), Cllr. M Bryant (MB), Cllr. E de Kreij (EdK), Cllr. L Chase (LC) RBC Cllr. M Stokes (MS)
Guests in Attendance:	Gary Stephens - Marrons Planning, Stuart Field - Gallagher Estates
Public in Attendance:	0
Minute Taker in Attendance:	Gemma Jones
Clerk:	Gemma Jones, Cawston Community Hall, Scholars Drive, Rugby, CV22 7GU Email: clerk@cawstonpc.org

	Action
1. Apologies for Absence None received.	
2. Declaration of Interest as defined by the Code of Conduct for Councillors. No Declarations were received.	
3. Minutes of the Previous Meeting held on Tuesday 16th October 2018 Cllr. M Bryant proposed that minutes of the previous meeting be approved, seconded by Cllr. A Horton. The Council unanimously approved the minutes. Cllr. S Bestwick signed a copy of the minutes and the clerk retained a copy for council records.	
4. To allow members of the public to address the Council There were no members of the public present.	
5. Opportunity for Borough and County Councillors to address the Council Cllr. M Stokes informed the Council of the following points: <ul style="list-style-type: none">• There have been complaints about mud on the roads on the estate - RBC are dealing with this and the enforcement team is visiting developers.• The Woodland Trust will be planting 2000 trees, they have marked up some areas with weedkiller. They would like the Council's cooperation and local schools will be involved. Cllr. M Stokes will inform residents by posting on Facebook page.• Although there appears to be a perception that Anti Social Behaviour (ASB) has increased, there are no police statistics to back this up.• RBC is coming to the end of their budget setting process. Council Tax will probably increase. There is a cap of 3% or £5.	1.

- Cllr. M Stokes will be meeting with the Police Commissioner to discuss budget plans.
- Cllr. D Keeling has offered to help with the parish newsletter.
- There have been a number of unauthorised signs put up on street furniture that will be removed. It would be acceptable to put up Neighbourhood Watch signs on public furniture.
- Cllr. M Stokes will see if RBC can collect the metal fencing left behind by developers near Dorset Close.
- Cllr. M Stokes is happy to be the single point of contact between the parish council and RBC/WCC.

2.

6. Discussion of Proposed Development by Marrons Planning

Gary Stephens from Marrons Planning and Stuart Field from Gallagher Estates presented the plans for the proposed development on Coventry Rd/Cawston Lane as part of the SW Rugby allocation of the Local Plan, which is close to being adopted. This development will fall into Dunsmore Ward & Dunchurch Parish.

The proposal includes a primary school and RBC & WCC have encouraged them to bring the building of the school forward. This school will be within the super catchment area.

They informed the Council that:

- There is no secondary school currently planned in this phase of the development. (Cllr. M Stokes commented that Bilton School, which serves Cawston, is currently under-subscribed - he will be joining the Governors to try and improve the reputation.)
- There is a proposal to create a new junction to provide access to the development but a crossing on Coventry Rd will need to be discussed with Highways.
- Improvements will be made to Cawston Lane and the changes will be phased in with further developments. The Coventry Rd end of Cawston Lane will be closed to traffic. They are currently modelling how traffic will be affected. There will be a key access point on the roundabout and emergency access further down Coventry Rd.
- The school will be located off the main road.
- Traffic flow around pressure points will be investigated as will a potential secondary link to the relief road.
- The development will be primarily residential, policy compliant with affordable housing regulations - approximately 250 units. Commercial units are planned in developments further up Cawston Lane.
- RBC and Marrons Planning are working together with the consortium regarding additional infrastructure needed.
- Development is due to start in the current phase 2016-2021.
- Potentially parking will be made available for Cawston Spinney.

The Council discussed additional demand on Cawston's community infrastructure. Cllr M. Stokes commented that when the Local Plan is adopted, we'll be able to get a wider view of the whole plan regarding shops, buffers etc. He will check whether Section 106 parished issue is purely on boundary.

3.

7.	Working Party Reports	
a.	Community Hall	
	i. The heating has now been fixed. Quotes are being sought by Val Moody for the Monodraft air circulation system servicing. The hall is busy, especially up until Christmas.	4.
	Cllr. M Bryant, Cllr. L Chase and the clerk will liaise regarding the cupboards for the office.	5.
b.	Finance Staffing and Administration	
	i. The recommended payments to creditors were proposed by Cllr. S Bestwick, seconded by Cllr. A Horton and agreed by all present. Cllr D. Wilson is trying to negotiate with nPower as we have been unable to secure a competitive tariff due to a discrepancy on their system. The Council unanimously agreed not to pay the current bill until this can be finalised. Cllr. S Bestwick advised that we need to send a formal letter stating we are in dispute and that we need to investigate the wider market. The Council agreed to fund the BEC carol sheets for the Christmas Light Switch On Event – Cllr. A Horton will check the proof before printing. The clerk is to query the invoice from Rialtas.	6.
		7.
		8.
	ii. Annual Budget Proposals	9.
	The precept request needs to be finalised by the December meeting. The clerk will check deadlines and call a special meeting if necessary. All agreed to a 0% precept increase due to the increase in size of the parish. Cllr M. Stokes agreed to see whether we could get any assistance with building planters near Coventry Rd. The budget was provisionally set.	10.
c.	Communications	
	i. Newsletter	
	The newsletter is currently at the printers and scheduled to be delivered 24/25 th November.	
8.	To hear and discuss any correspondence received	
	None received	
9.	Planning Applications and Decisions	
	R18/1943 - 11 Brudenell Close - no comments	
10.	To discuss items requiring the Clerk’s attention	
	• Cllr E. de Kreij informed the Council it’s likely he won’t stand for re-election.	11.
	• Cllr. A Horton will consult with BEC & the hall management team for the Christmas Lights event.	12.
	• Cllr. M Stokes informed the Council that RBC would quote for services like putting up the lights. He suggested meeting the clerk at the Town Hall to introduce departments and discuss NNDR relief.	13.
	• Discussion still needed with Colin Horton regarding Section 106 elements relating to pathways.	14.
	• To complete Councillors’ Grant Fund acceptance and push forward defibrillator project.	

11. Action Log

To be reviewed ahead of the next meeting

1.	Inform residents of Woodland Trust initiative	MS
2.	Enquire regarding removal of metal fencing near Dorset Close	MS
3.	Check parished issues done on boundary	MS
4.	Monodraft quotes	VM
5.	Office cupboards for hall	MB, LC, Clerk
6.	Dispute gas bill, check market and formal dispute letter	DW
7.	Check carol sheets proof	AH
8.	Query Rialtas invoice	Clerk
9.	Check RBC precept deadlines	Clerk
10.	Assistance with planters on Coventry Rd	MS
11.	Liaise with BEC & Hall Management team for Christmas event	AH
12.	Arrange meeting at Town Hall	Clerk, MS, SB/DW
13.	Discuss Section 106 elements with Colin Horton	Clerk
14.	Grant acceptance and defibrillator	Clerk
15.	Website rebuild	MB/LC

Meeting was closed at 21.58

Date and Time of the Next Meeting:

Tuesday 18th December 2018 at 7:30pm. To be held at Cawston Community Hall, Scholars Drive, Cawston

**Signed:
Chairperson**

Date: