

Cawston Parish Council

Finance and General Purposes Committee

Councillors: S Bestwick, R Bishop, N Chouhan, M Cool

Dear Councillor,

You are summoned to attend an ordinary meeting (2) of Cawston Parish Council's Finance and General Purposes Committee, which will be held on **Monday 9th September 2019** at Cawston Community Hall, Scholars Drive, Cawston, CV22 7GU, commencing at **7:30pm**.

Dated this 1st September 2019



Gemma Burgess
Clerk & RFO
Cawston Parish Council

AGENDA

- F19-09** **Apologies:** To note apologies for absence.
- F19-10** **Declarations of Interest** – Councillors are reminded to, when applicable:
- Register of Interests: keep their register of interests updated.
 - Declare Disclosable Pecuniary Interests in items on the agenda and their nature.
 - Declare any Other Disclosable Interests in items on the agenda and their nature.
 - Members' written requests for the grant of a dispensation (S33 of the Localism Act 2011) are to be submitted to the clerk in advance of the meeting.
- F19-11** **The meeting will be adjourned for Public Question Time:**
The time allocated is at the discretion of the Chair. Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair but otherwise may not take part in the committee meeting.
- F19-12** **Minutes:** To approve the minutes of the previous meeting held on 9th July 2019.
- F19-13** **To consider:**
- Report on Finances and payments for August and September
 - Bank reconciliations and review of bank accounts
 - Budget 19/20 performance report
 - Budget 20/21 & Precept setting
 - Insurance Reinstatement Valuation Report
 - Quotes for insurance policy
 - Quotes for utilities
 - On-going Internal Audit corrective action plan
 - Rialtas Software options for Accounts package
 - AGAR conclusion of audit publishing (30/09/19)
 - Clerk appraisal
- F19-14** **Councillors' reports and items for future agendas**
Councillors may use this opportunity to:
- Report minor matters of information not included elsewhere on the agenda;
 - Raise items for future agendas
- F19-15** **To confirm time and date of next meeting.**