

**MINUTES OF MEETING 5
FINANCE AND GENERAL PURPOSES COMMITTEE
CAWSTON PARISH COUNCIL**

Meeting Held on Tuesday 17th December 2019 at 17:00.
at Cawston Community Hall, Scholars Drive, Cawston, CV22 7GU

Members Present:	Chair: Cllr. R Bishop (RB), Cllr. S Bestwick (SB), Cllr. M Cool (MC)
Guests in Attendance:	None
Public in Attendance:	None
Minute Taker in Attendance:	Gemma Burgess
Clerk:	Gemma Burgess Cawston Community Hall, Scholars Drive, Rugby, CV22 7GU Email: clerk@cawstonpc.org

F19-30 **Apologies:** None.

F19-31 **Declarations of Interest:** None

F19-32 **Public Question Time:** None present

F19-33 **Minutes:** The minutes of the Committee Meeting (4) held 11th November 2019 were approved as an accurate record of the meeting and signed by the Chair.

F19-34 **Considered:**

a. December's Finance Report was noted and payments totalling £13 398.80 were approved. Expenditure for a deep-clean of Cawston Community Hall (£694 ex VAT) and Cawston Parish Council webhosting (£110.43 ex VAT) was approved.

RESOLVED: The Communications Working Party was directed to submit recommendations on the appropriateness of the current gov.uk domain.

b. Bank reconciliations were checked and agreed.

RESOLVED: To transfer £10 000 from reserves to current account to cover payments.

c. Budget revisions from the Parks and Open Spaces Working Party were discussed and added to the draft budget with the exception of a

proposed outdoor sports facility. The precept application was discussed.

RESOLVED: To recommend draft budget to full Council with Community Project budget to be allocated to projects yet to be determined that lie within the Council's area of responsibility.

RESOLVED: To discuss proposal for outdoor sports facility at a full Council Meeting.

RESOLVED: To recommend a precept application of £84 025.13 to full Council, which is a 0% increase to parishioners.

d. The Council Resourcing Plan was discussed. The clerk was directed to present updated policies for adoption by Council.

RESOLVED: The Chair was directed to respond to the current contractor.

e. Progress on the 18/19 Internal Audit Corrective Plan was reviewed.

F19-35 **Future Agendas:** To discuss the implementation of a Purchase Order system.

F19-36 The clerk was directed to circulate potential meeting dates for 2020 to ensure quorum.

Meeting was closed at 18.35.

Signed:
Chairperson

Date: