

Cawston Parish Council

Councillors: S. Bestwick, R. Bishop, L. Chase, M. Cool, M.Natarajan, K. Smith, B. Winterburn, S. Wood, A. Henderson

Dear Councillor,

You are summoned to attend a **Meeting (184)** of **Cawston Parish Council**, which will be held on **Tuesday 12th April 2022**, commencing **at 7pm** at the Community Hall, Scholars Drive, Cawston, Rugby.

Helen Stewart
Clerk & RFO Cawston Parish Council

Dated this 5th April 2022

AGENDA

- 1. Apologies:** To receive and accept apologies for absence.
- 2. Declarations of Interest:** (as defined by the Code of Conduct for councillors)
 - a. Non Pecuniary Interests
 - b. Disclosable Pecuniary Interests
- 4. Minutes:** To consider the approval of the Minutes of the Council Meeting 183 held on 15th March 2022 **(copy attached)**
- 5. Public Question Time:** Up to 15 minutes where members of the public in attendance can address the Council. The Chairman reserves the right to restrict speakers to 3 minutes each under Standing Orders 6.1.2
- 6. Borough and County Councillors:** An opportunity to address the Council.
- 7. Community Policing Report:** To receive an update from members of the Rugby SNT
- 8. Annual Parish Assembly (document)**
To agree the date and format of the Annual Parish Assembly
- 9. Policies**
To consider and adopt the following policies:
 - (i) Terms of Reference for the Finance and General Purpose Committee Version 2
 - (ii) Sickness Policy
 - (iii) Health & Safety Policy
- 10. Community Hall Matters (document)**
To discuss and agree matters arising on the report circulated by the FCM on Operational matters.
- 11. Community Engagement (document)**
To discuss and agree matter arising on the report circulated by the FCM
- 12. Finance (document)**
 - (i) To approve the payments list for April 2022
 - (ii) To approve the purchase of a phone for the Community Hall Caretaker
 - (iii) To be informed of the process for the Annual Governance and Accountability Return 2021/22

- 13. Correspondence (document)**
- 14. To discuss items requiring the Clerk's attention**
- 15. Action Log:** Clerk to report progress on matters arising at the last meeting.
- 16. Date of Next Meeting:** 17th May 2022 7pm TBC