

Cawston Parish Council

Councillors: R. Bishop, A. Henderson, D. Richards, S. Bestwick, P. Harrison, M. Blandford, G. Heaton, K. Boxall, S. Prime.
<https://www.cawstonpc.org/parish-council>

AGENDA

I hereby give notice of a **Meeting (200)** of **Cawston Parish Council**, which will be held on **Tuesday 16th January 2024**, commencing **at 7pm** at the Community Hall, Scholars Drive, Cawston, Rugby, to which all Parish Councillors are summoned to attend.

Summons	R. Bishop, A. Henderson, D. Richards, S. Bestwick, P. Harrison, M. Blandford, G. Heaton, K Boxall, S. Prime.
Invitation	Representatives of Rugby Borough Council, Warwickshire County Council, Warwickshire Police and the general public.

Notice

The Parish Council are committed to considering diversity, inclusion, environmental impact and biodiversity when discussing and forming resolutions.

Public Democratic Forum

An opportunity for members of the public in attendance to comment on any business which has been raised in previous meetings or raise issues for future consideration at the discretion of the Chair. Members of the public are requested to ensure their comments do not exceed 3 minutes and all comments should be directed to the Chairman. Members of the public may not take part in any other part of the Parish Council meeting but are invited to remain as observers.

1. **Apologies:** To receive and accept apologies for absence.
2. **Declarations of Interest:** (as defined by the Code of Conduct for councillors)
3. **Borough and County Councillors:** An opportunity to report to the Parish Council on matters which are relevant to Cawston. Councillors are respectfully requested to keep their reports succinct.
4. **Minutes:**
 - a. To consider the approval of the Minutes of the Council Meeting 199 held on 28th November 2023 **(copy attached)**
5. **Action Log:** Clerk to report progress on matters arising at the last meeting.
 - a. To approve the Terms of Reference for the Community Projects Working Group
 - b. To confirm the details of the bespoke training session on 20th January 2024
 - c. Cllr Heaton to update on progression of liaison with Cllr Moran and RBC to locate additional dog waste bins
 - d. To agree a response to the Local Plan Consultation.
6. **Correspondence**
7. **Finance** **(Document)**
 - a. To approve the payments list for January 2024
 - b. To approve the budget for 2024-25
 - c. To set the precept for 2024-25

8. Planning

To consider any planning applications shared by Rugby Borough Council

9. Consultations

- a. To consider if the Parish Council wished to respond to the following public consultations:-
 - WCC Fire and Rescue Consultation.
 - WCC Rights of Way Improvement Plan

10. Community Hall & Events

To receive a report on the Community Hall from the Parish Clerk

11. Annual Meetings

- a. To agree the format and date for the Annual Parish Assembly
- b. To agree the date for the Annual Meeting of the Parish Council

12. HR Matters

- a. To review and accept the revised Terms of Reference for the HR Committee
- b. To acknowledge receipt of confidential report from the Clerk on HR Matters

13. To discuss items requiring the Clerk's attention

14. Meeting Dates:

- a. To confirm the next agreed meeting date is Tuesday 19th March 2024 7pm in Cawston Community Hall
- b. To agree the meeting schedule for 2024-25.